

## Canada Summer Jobs Employment Opportunity Assistant to Registered Veterinary Technicians (RVT)

The Oakville & Milton Humane Society (OMHS) is a Registered Charity which relies on the support of the community to care for, shelter and find loving forever homes for homeless and forgotten pets; to investigate and prosecute animal abuse, cruelty and neglect; bring the unconditional love of a pet to long term care facilities with pet visitation; build a more humane society through humane education and act as a resource to the community in strengthening the human/animal bond.

### Position Description

Reporting to the *Manager of Animal Health and Care* you will work alongside the RVTs to assist with the processing and maintaining the health of the animals in our care. You will be involved with interacting with staff / volunteers and the maintenance of records. This is a temporary full-time position, 35 hours per week for 8 weeks. Flexibility to work evening and weekend shifts will be required.

### Duties will include:

- Feeding/Cleaning of animals.
- Handling animals to examine, medicate, and prepare for adoption.
- Maintain records in Shelter software program
- Assist to collect lab samples (blood, urine, stool) and perform routine lab tests or prepare to be sent to lab.
- Various other duties as they arise and/or assigned by the Manager.
- You will work in a team and interact with the other departments at the Shelter.

### Qualifications:

- Demonstrated good animal handling skills.
- Demonstrated written and oral communication skills.
- Ability to work as part of a team and have a positive attitude.
- Basic understanding of animal welfare issues and our position in the community.
- Demonstrated computer skills for data entry.
- Attendance at a post-secondary educational facility (college or university). Preference given to those in a Veterinary Technician/Technologist program or related area of study.

Interested applicants should forward their resume and a cover letter detailing why they are a suitable candidate for this position to Andrea Barker, Manager of Animal Health and Care by May 30, **2019** [animalcarecareers@omhs.ca](mailto:animalcarecareers@omhs.ca)

**Please note, priority will be given to students in the animal field.**

### Commitment to Diversity and Accessibility:

OMHS is an equal opportunity employer. We welcome diversity in the workplace and encourage applications from all qualified candidates including men, women, members of visible minorities, persons with disabilities, and aboriginal peoples.

OMHS is also committed to developing inclusive, barrier-free selection processes and work environments. If contacted in relation to a job opportunity, please advise the Executive Director in a timely fashion of any accommodation measures which must be taken to enable you to be assessed in a fair and equitable manner. Information received relating to accommodation measures will be addressed confidentially.

We thank all applicants for their interest in joining OMHS. Given the volume of applications received, we request that you do not follow up your application with a phone call. We will contact only those candidates selected for interviews and thank you for your understanding.

---