

** 🍪 Join Our Team as the Foster and Volunteer Coordinator! 🍪 **

Are you ready to be the heart of our shelter? If you're passionate about animals, love working with people, and can juggle a million tasks while wearing a smile, we want you on our team at the Oakville & Milton Humane Society!

Position: Foster and Volunteer Coordinator

About Us:

At the Oakville & Milton Humane Society, we're more than just pet lovers - we're dedicated advocates for pets and their people. From promoting adoption to spreading awareness about animal welfare, our mission is to make tails wag and hearts melt.

What's the Gig?

As our Foster and Volunteer Coordinator, you'll be the superhero who helps our furry friends find their forever homes—one foster family and volunteer at a time! You'll manage the exciting world of foster placements, train enthusiastic volunteers, and keep everyone connected. It's a vital role that helps our shelter shine!

Your Superpowers Include:

- Organizing and developing pawsome programs for foster families and volunteers.
- Welcoming new volunteers with open arms and tail wags (well, metaphorically speaking!).
- Being the go-to for all things foster-related—from matching pets to families to coordinating pick-ups and returns.
- Checking in regularly with our fosters to ensure all pets are happy and healthy.
- Celebrating our volunteers with appreciation initiatives (everyone loves a little recognition!).
- Collaborating with staff and volunteers to support our sheltering activities and make tails wag!

What We're Looking For:

- Post-secondary education in volunteer management or equivalent combination of education and experience.
- Experience working with volunteers (bonus points for animal welfare experience!).
- A love for both people and pets—you'll need it!
- Top-notch communication skills (both written and verbal) that can charm both humans and animals.
- An organized approach to managing schedules and tasks in a fast-paced environment.
- A valid G license, reliable wheels, and a clear background check (safety first!).
- Flexibility to work day, evening, and weekend shifts—our furry friends need us around the clock!

Why You'll Love It Here:

- Work with a passionate team dedicated to making a difference.
- Create lasting connections with fellow animal lovers.

- Enjoy a fun, fast-paced environment where every day is different (and filled with adorable animal antics!).
- Feel the joy of helping animals find loving homes.

FOR THE FULL JOB DESCRIPTION PLEASE [VISIT OUR WEBSITE](#)

How to Apply:

Are you ready to help us change lives—both human and animal? If you're excited to bring your unique skills to our shelter, we'd love to hear from you!

Send your resume and cover letter to Kristen Smith at kristens@omhs.ca by 5:00 pm on October 15, 2024. Only the chosen ones will receive a meow-gnificent interview invitation.

At the Oakville & Milton Humane Society, we believe in creating a pawsitive work environment where every voice is heard, every idea is valued, and every wag of the tail brings us closer to our mission. Join us in making the world a better place, one paw at a time!