

** 🐾 Join Our Team as the Volunteer & Thrift Store Manager! 🐾 **

Are you ready to lead our furry and feathered friends into a brighter future? Join us at the Oakville and Milton Humane Society! You'll be the whiskers behind our volunteer initiatives, ensuring wagging tails and happy purrs across the organization.

Position: Volunteer & Thrift Store Manager

About Us:

At the Oakville & Milton Humane Society, we're more than just pet lovers - we're dedicated advocates for pets and their people. From promoting adoption to spreading awareness about animal welfare, our mission is to make tails wag and hearts melt.

What's the Gig?

As our Volunteer and Thrift Store Manager, you'll orchestrate purr-fectly coordinated efforts to recruit, train, support, engage and celebrate our volunteers, and oversee our tail-wagging thrift store efforts. Plus, you'll get to collaborate with a team of passionate individuals who share your love for animals!

Key Responsibilities:

Purr-fect Research and Development: Use your keen senses to analyze our current volunteer program. Collaborate with our human and animal experts to sniff out opportunities for improvement and growth.

Lead Revisions and Implementations: Take the lead in tailoring our volunteer program and database for maximum impact. From recruitment to onboarding and training, you'll ensure our volunteers are as well-prepared as a dog with a new squeaky toy.

Champion Volunteer Engagement: Create a culture of volunteerism that's as infectious as a cat's curiosity. Coordinate and schedule volunteers like a squirrel planning its winter stash, and find bark-tastic opportunities for continuing education.

Recognition and Retention Guru: Develop creative ways to show our volunteers some love. Whether it's through purr-sonalized thank-you notes or Instagram-worthy shout-outs, you'll ensure they feel as valued as a rare bird sighting.

Communication Cat: Masterfully communicate with our volunteers through newsletters, emails and social media updates. Your messages will be as clear as a bird's song at dawn.

Expert Thrifter: Your thrift or retail experience will come in handy as you create purr-fectly positioned marketing and merchandising opportunities to elevate branding and revenue opportunities.

What We're Looking For:

- A degree in volunteer management, human resources, or a related field is your starting point. Or, you've got a combo of education and experience that's as balanced as a squirrel on a tightrope.
- 3-5 years experience guiding a volunteer program with the skill of a sheepdog.
- Experience in a thrift or retail environment with cat-tastic revenues is an asset.
- Fluent in database management and have a knack for digital communication tools. PowerPoint presentations? Copywriting? You handle them like a dog with a favorite chew toy.
- Comfortable around all sorts of domesticated critters, from cats who rule with a velvet paw to rabbits who hop to their own beat.
- Demonstrated mastery of meow-velous written and oral communication skills, with a purr-fect knack for interpersonal connections.
- Demonstrated ability to thrive in a pack environment, creating wagging tails and boosting morale amongst team members.
- Expert in navigating a whirlwind of activity, even when the kibble hits the fan.
- Must be detail-oriented and have organizational skills that keep everything as tidy as a freshly groomed coat.
- Valid Ontario driver's license and access to a reliable vehicle to fly into action at our signature events.

Why You'll Love It Here:

- Work with a passionate team dedicated to making a difference.
- Create lasting connections with fellow animal lovers.
- Enjoy a fun, fast-paced environment where every day is different (and filled with adorable animal antics!).
- Feel the joy of helping animals find loving homes.

FOR THE FULL JOB DESCRIPTION PLEASE [VISIT OUR WEBSITE](#)

How to Apply:

Are you ready to help us change lives—both human and animal? If you're excited to bring your unique skills to our shelter, we'd love to hear from you!

Send your resume and cover letter to Calla James at callaj@omhs.ca by 5:00 pm on October 15, 2024. Only the chosen ones will receive a meow-gnificent interview invitation.

At the Oakville & Milton Humane Society, we believe in creating a pawsitive work environment where every voice is heard, every idea is valued, and every wag of the tail brings us closer to our mission. Join us in making the world a better place, one paw at a time!